



# General Counsel

## Fulltime Zurich

### About Us

B3i is a growing and dynamic business operating in the global insurance market. We are at the forefront of bringing real innovation into the industry through Blockchain solutions which we believe will transform the industry.

Our vision is simply to **make insurance more relevant, accessible and affordable**. We have a flat management structure with a start-up mentality and are very ambitious; we want determined and enthusiastic people to share our vision and join us on this journey of innovation.

### What you will bring on a professional level

- You have an entrepreneurial spirit and delivery-oriented mindset.
- You are excited by the legal challenges that come along with building a disruptive business
- You have a strong judgement and ability to act decisively in situations requiring quick but thorough analysis and decision-making. You have superb contract wording and negotiation skills.
- You feel home both in the world of start-ups as well as in the established insurance industry
- You are technological affine with a solid understanding of digital business models, Blockchain and smart contracts
- You have a JD from a top accredited law school and exceptional academic credentials
- You speak multiple languages and gained experience within international firms, preferably a law, financial service or technology firm
- You have 7-10 years of professional experience as a corporate lawyer or in professional service

### What we offer

B3i offers a competitive salary plus Bonus including flexible working time and location, no limited holidays, gym membership, sabbatical programme. You will work with a great bunch of people who are really making history in central Zurich.

To apply for a job please send your CV and a covering note or short digital video/ audio clip to [jobs@b3i.tech](mailto:jobs@b3i.tech).

### Disclaimer

#### Notice for recruitment agencies

B3i does not accept speculative CVs. We will only review CVs sent with an application for an advertised post. Any unsolicited CVs received will be treated as the property of B3i Services AG and Terms & Conditions associated with the use of such CVs will be considered null and void.

### What You Will Do

- Overseeing all legal work in B3i Services AG, reporting to the CEO
- Interacting directly and periodically with the board or its relevant sub-committees around corporate governance, legal and compliance matters
- Ensure a well-functioning compliance and risk management procedures across the different lines of defense in close collaboration with the Chief Operating Officer
- Acting as or supervising the Company Secretary
- Ensuring the organization is in compliance with all applicable laws and regulations
- Advising on corporate governance, securities matters, IP, employment, privacy and data protection including the creation of foreign subsidiaries
- Supervising all board of directors, corporate secretary and shareholder matters
- Monitoring and facilitating the dialogue with relevant regulators to ensure regulatory compliance
- Drafting and negotiating a wide range of commercial contracts, licensing contracts, on-boarding documentation, non-disclosure agreements, partnership agreements and any other documents for ongoing business transactions
- Managing your own team of legal and compliance lawyers

### and on a personal level

- Share your knowledge, insight and learning openly
- Open to feedback and challenges from the team
- Curious to learn new skills

